



Robinson Lighting Ltd.

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Canada Postal Disruption – Important Customer Information

May 20, 2025

To our valued customers:

We have been advised that Canada Post may have a postal disruption as early as May 22, 2025 in the event the Canadian Union of Postal Workers and Canada Post are unsuccessful in their current negotiations. With Canada Post workers on strike and there is a full stoppage of any mail being delivered or picked up, invoices will be held at your local branch for customers who do not have email set up for method of receiving invoices/statements already. The following options are available to receive your invoices:

- Pick up at your local branch
- Request your local branch to forward invoices via email
- Sales representative to drop off invoices to your location (local customers only)
- Send your invoices with future shipments (if shipments are sent to your place of business)

Our standard payment terms will still apply so please ensure your payments reach us by the due date. Payment can be made by one of the following methods:

- Drop off at your local branch
- Sales representative to pick up payment from your location (local customers only)
- Credit card payment via phone or email notification (cash discount not allowed on credit card payments)
- Set up an Electronics Funds Transfer (EFT) or bank transfer. Please contact one of our staff below and we will send you the banking details.

If you have any questions please contact Karen Matthews, Accounts Receivable, at 204-789-0025 or email ar@robinsonlighting.com.

Thank you for your business and for your patience through this time.